

**Kent School Site Minutes**  
**October 5, 2021**

**1. Introductions**

**2. Reading of Norms** - Tory Grigg

**3. Approval of Minutes** - Lisa Sandberg and Jennifer Hamm

**4. Emergency Preparedness** - Wendy Holmes

**ATTACHMENT: KENT EMERGENCY PREPAREDNESS PLAN**

- Please Review before meeting for ideas/feedback
- Staff Training

Plan articulates protocol on all issues: Roles and responsibility staff takes on teams. Suggestion for new Substitute Teacher Guidelines for Emergency Preparedness. Potentially a one pager and an update to a "Sub Binder", aligning safety plan and one pager, include 1 pager in Emergency backpack for teachers. Make sure all staff are aware of protocols including new paraprofessionals. There is an upcoming Staff training at the end of tOctober, re. Equipment, supplies, process and protocol. Staff training/refresh on tag and ticket program.

**5. School Update** - Grant Althouse

½ Hexamester complete! Advisory class utilizing time for Academic check-ins with students either one on one or in small groups. Making sure students are aware of Aeries, what's working well, what's difficult. We were introduced to new student representatives and learned what they felt was going well or what they were most excited about:

Holly, PE/Games. Charlie, Bball starting. Sofia, Entrepreneurial class - Vball shirts, tie dying, discussion on how the profit will go to support the marin charities that the students identified.

Ayansh - Coding has been interesting and he is building a game with a fellow student.

All School Read concluded with the Author visit via Zoom on 10/21. There was a wonderful shared literary experience/ opportunity and students were able to hear the story in a number of ways, personal read, audible, read out loud. During Principal chat, there was a discussion around ELA measurement and growth - utilizing readers notebooks and teacher overview of students work. Spirit planning is being driven by the 8th graders this year with the added addition of covid compliance for this event.

**6. Site Council Role Update**

- Leadership Board and Student representation update on Site council
- Introduced to the new students and discussion on the addition of more weighty topics to be addressed by the Site Council.
- Liaison Ambassador - Feedback chain/ loop

Discussed the opportunity for site council members to be community ambassadors - if we hear of "hot topics", items that are "bubbling to the surface", how we can facilitate the opportunity to bring those to the Site Council and provide a path for community voice and information/resolution.

- Single Plan for Student Achievement - SC involvement in goal setting  
Addressing on the November Agenda = an opportunity for SC to participate.

## 6. Committee Assignments

- Safety: Tory Grigg
- Communications: Megan Hirschbein
- Finance: Joelle Williams/Jenn Hamm
- Technology: Ina Gotleib
- Equity and Inclusion Kari Cannon
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Finance and Technology discussion points for upcoming meetings

## 7. Open Discussion

- Items to bring to SC attention - conversations circulating

Computers/Devices: 1:1 or not, should we have computer towers or have the computers go back and forth. Feedback from students and staff: computers are too slow, kids are wanting to do the projects at home vs using the school devices. Need to teach students a protocol for dumping browsing history upon log in, having less tabs open, troubleshooting processes - with clear and concise steps as the current system is "clunky". There is also some confusion from a teacher perspective on the calendar for whom has the devices when. Continued discussion around a potential purchase pending for 5/6th grade devices, of the efficacy of chromebooks that are 5 years old and chargers/replacement parts for older models.

- Bike racks -

Paul and KIK made aware of need for additional bike racks at Kent - hoping for resolution prior to winter.

## 8. OCTOBER Upcoming District Dates

- KIK student Social 10/6 1:15pm
- KSPTA Parent Info 10/8 8:30am (Bacich)
- Finance Committee 10/19 4-5pm (Zoom/DO)
- Technology Committee 10/13 4-5pm (Zoom/DO)

## 9. Adjourn

### School Members

Grant Althouse, Principal  
Wendy Holmes, Assistant Principal  
Lisa Sandberg

### Student Members

Holly Thomas (2022)  
Charlie Poser (2022)

Tricia Beales (2022)  
Sandy Wells (2022)  
Margaret Rogers (2023)  
Melissa Stephens (2023)

**Parent Members**

Ina Gotlieb (2022)

Joelle Williams (2022)

Tory Grigg (2023)

Megan Hirschbein (2023)

Jennifer Hamm (2024)

Kari Cannon (2024)

**Kent School Site Council  
Meeting Norms**

1. Focus on the best interests of the student
2. Work together as a team
3. Do not interrupt
4. Listen and be open to all input
5. Assume positive intentions
6. Exhibit positive body language, mannerisms, and tone of voice
7. Be respectful of all team members